

## Maintenance

Vehicle No	Make	Model
4AB0 G17377	DODGE	GRAND CARAVAN

04/25/2025 11:36 AM : 27036010 - TRANSMISSION SERVICE (DROP PAN / CHANGE FILTER) - AUTO TRANS - PREVENTIVE MAINT. - THIS ITEM IS NOT DUE FOR SERVI  
04/25/2025 11:55 AM : 1E001006 - LOF (LUBE, OIL, & FILTER) - PREVENTIVE MAINT. - PLEASE PRICE OUT PARTS ONLY--LABOR WILL BE WITH THE ADAPTER  
04/25/2025 11:55 AM : WAITING FOR VENDOR NOTES  
04/28/2025 04:30 PM : FA MARCUS SMITH CALLED INTO APPROVE TRANS SERV/ PER FA APPROVED SERV AND INFORMED FA WE ARE WAITING TO HEAR BACK FR  
05/01/2025 10:46 AM : 1E001006 - LOF (LUBE, OIL, & FILTER) - PREVENTIVE MAINT. - PARTS FOR THE LOF - OIL FILTER: \$11.47OIL : 6 LITRES @ \$9.96/L - \$59.76 (.96 EN  
05/01/2025 10:46 AM : AUTO\_RESPONSE: CLIENT AUTHORIZATION PROCESS HAS BEEN STARTED, REQUESTED AMOUNT \$2,418.59 INCLUDING PO (111649651)  
05/01/2025 11:41 AM : AUTO\_RESPONSE: AUTHORIZED BY CLIENT - \$2,418.59  
06/12/2025 01:26 PM : The transmission fluid was severely discolored and with the replacing of the transmission cooler lines, its recommended that the fluid be flushed and the filter  
06/12/2025 01:31 PM : This PO is tax exempted due to Repair type is tax exempt and request submitted by Breanne Mowat  
06/19/2025 02:09 PM : 000011289

Message 01/13/2025 1:28 PM

108537251 11/06/2024 12:49 PM 11/06/2024 192123 0 \$300.76 PAID 12/07/2024 635074174 KAL TIRE (N)

11/06/2024 12:49 PM : snow tire request  
11/06/2024 12:52 PM : DELETED LINE - 17999A57 - NB TIRE DISPOSAL LEVY - PREVENTIVE MAINT. - THE ABOVE ADJUSTMENT(S) HAVE BEEN MADE TO THIS PO.  
11/06/2024 12:52 PM : PO pending acceptance from vendor for \$1,258.52  
11/06/2024 12:53 PM : Initial negotiation rejected by supplier. Please review parts pricing and labor time(s) accordingly.  
11/06/2024 01:08 PM : PO APPROVED FOR \$1,267.12 BY HOLMAN ON 11/06/2024  
11/06/2024 01:08 PM : VENDOR REJECTED PRICE ADJUSTMENT --- APPROVE FOR DOWN TIME--  
12/07/2024 10:50 AM : AXLE: 1 LF: 7/32 RF: 7/32 AXLE: 2 LI: 7/32 RI: 7/32  
12/07/2024 10:50 AM : PO APPROVED FOR \$300.76 BY HOLMAN ON 12/07/2024  
12/07/2024 10:51 AM : TaxExempt

Message 09/05/2024 5:12 PM

107387553 08/27/2024 11:38 AM 08/27/2024 188970 0 \$2,387.16 PAID 09/06/2024 471026 NORTH STAR FORD SALES-CALGARY (I)

08/27/2024 11:39 AM : VEH IS HERE FOR SEMI ANNUAL INSPECTION WITH THE POSSIBILITY OF REQUIRING BRAKES  
08/27/2024 11:40 AM : PO APPROVED FOR \$129.95 BY HOLMAN ON 08/27/2024  
08/27/2024 05:06 PM : PERFORMED PEACE OF MIND INSPECTION, FOUND MANY SAFETY AND DRIVABILITY CONCERNS. BRAKE PEDAL IS SOFT, NOTICE OF BRAKE C  
08/28/2024 12:46 PM : BRAKE PAD MEASUREMENTS: AXLE: 1 LEFT: 5 MM RIGHT: 3 MM AXLE: 2 RIGHT: 4 MM  
08/28/2024 12:46 PM : BRAKE ROTOR MEASUREMENTS: AXLE: 1 LEFT: 27.2 MM RIGHT: 27.2 MM MIN. THK.: 26.4 MM AXLE: 2 LEFT: 10.5 MM RIGHT: 10.5 M  
08/28/2024 12:49 PM : TIRE SIZE:225/65 R17, MANUFACTURER:GOODYEAR, MODEL:ASSURANCE, REASON:TREAD MISMATCH AXLE: 1 LF: 5/32 RF: 6/32 TIRE SI  
08/28/2024 01:09 PM : 13006A01 - BRAKE FLUSH - PREVENTIVE MAINT. - DECLINED FLUSH  
08/28/2024 01:11 PM : 17001010 - TIRE, MUD AND SNOW - PARTS - WHY ARE YOU REQUESTING TIRES AT 5 AND 6-32?  
08/28/2024 01:22 PM : 17001010 - TIRE, MUD AND SNOW - PARTS - MIS MATCHED TYPE OF TIRES  
08/28/2024 01:44 PM : 17001010 - TIRE, MUD AND SNOW - PARTS - CLIENT DOES NOT AUTHORIZE TIRE REPLACEMENT UNTIL 3/32  
08/28/2024 01:44 PM : 17001010 - TIRE, MUD AND SNOW - LABOR - CLIENT DOES NOT AUTHORIZE TIRE REPLACEMENT UNTIL 3/32  
08/28/2024 01:47 PM : DELETED LINE - 13002122 - REAR BRAKE CALIPER - LABOR - MITCHELL BOOK TIME FOR ADDL TIME FOR CALIPER REPLACEMENT IS 0.3 HRS/  
08/28/2024 01:49 PM : PC REVIEW) \*\*\* - PER PRIOR NOTES - ORIG. AUTH. BY HOLMAN FOR \$ 129.95- VENDOR UPDATING RESULTS OF DIAG AND NEEDED REPAIRS  
08/28/2024 01:49 PM : AUTO\_RESPONSE: ONE OR MORE SELECTED POS ARE WAITING FOR APPROVAL FROM VENDOR. CLIENT AUTHORIZATION PROCESS WILL :  
08/28/2024 01:49 PM : VENDOR EMAIL SENT. SUBJECT: REPAIR AUTHORIZATION  
08/28/2024 01:49 PM : 13002122 - REAR BRAKE CALIPER - PARTS - RELATED LINE NEEDS VENDOR ACKNOWLEDGMENT.  
08/28/2024 01:53 PM : AUTO\_RESPONSE: CLIENT AUTHORIZATION PROCESS HAS BEEN RESTARTED, REQUESTED AMOUNT \$2,340.35 INCLUDING PO (107387553)  
08/29/2024 06:11 PM : AUTO\_RESPONSE: AUTHORIZED BY CLIENT - \$2,340.35  
08/29/2024 06:11 PM : AUTO\_RESPONSE: VENDOR EMAILED  
09/05/2024 05:12 PM : AUTO\_RESPONSE: CLIENT AUTHORIZATION PROCESS HAS BEEN RESTARTED, REQUESTED AMOUNT \$2,488.35 INCLUDING PO (107387553)  
09/05/2024 05:29 PM : FA MARCUS SMITH CALLED TO SEE WHY THE PRICE WAS ADJUSTED ON THE REAR CALIPERS. IT APPEARS AS THOUGH THE VENDOR DELE  
09/06/2024 11:34 AM : 13002122 - REAR BRAKE CALIPER - LABOR - THIS LINE IS DECLINED BY THE CLIENT  
09/06/2024 11:34 AM : AUTO\_RESPONSE: REJECTED BY CLIENT - \$259.00  
09/06/2024 11:34 AM : NOTE FROM CLIENT: DECLINED - EXTRA LABOUR SUBMITTED WITH NO EXPLANATION. 0.6 FOR REAR CALIPERS WAS ALREADY APPROVED.  
09/06/2024 11:34 AM : XTRA LABOUR UNJUSTIFIED. - F/A SMITH

09/06/2024 11:50 AM : IV CLLD ABOUT LABOR TIME---AGREED ON .6

09/06/2024 11:55 AM : TaxExempt

07/05/2024 01:41 PM : TaxExempt

107010569	07/05/2024 2:00 AM	07/05/2024	0	\$7.14	PAID	08/03/2024	0300	ROYAL OAK WASH (I)
106149096	06/10/2024 6:00 PM	06/10/2024	182691	\$289.00	VOID			CARMEL GLASS (I)

06/10/2024 06:09 PM : LF 1/4 GLASS REPLACEMENT

06/10/2024 06:10 PM : PO APPROVED FOR \$289.00 BY HOLMAN ON 06/10/2024

10/12/2024 02:30 AM · PO VOIDED AFTER 120 DAYS DUE TO INACTIVITY

104814593	03/18/2024 4:00 PM	03/18/2024	173272	0	\$170.16	PAID	03/18/2024	93704	GREAT CANADIAN OIL CHANGE (N)
	03/18/2024 04:46 PM : OIL CHANGE,								
	03/18/2024 04:47 PM : CABIN AIR FILTER								
	03/18/2024 04:53 PM : PO APPROVED FOR \$170.16 BY HOLMAN ON 03/18/2024								
	03/18/2024 04:59 PM : TaxExempt								

102358883	10/18/2023 12:00 PM	10/18/2023	158636	\$294.78	PAID	10/30/2023	2034	CARMEL GLASS (I)
	10/19/2023 10:09 AM : DRV REQ REPL THE WINDSHIELD (CRACKED)							
	10/19/2023 10:11 AM : PO APPROVED FOR \$249.00 BY HOLMAN ON 10/19/2023							
	10/30/2023 11:27 AM : VENDOR CALLED TO CLOSE PAID FOR \$289.00							

Message 09/26/2023 6:00 PM

101949221 09/26/2023 5:56 PM 09/26/2023 156230 0 \$1,791.48 PAID 09/28/2023 456363 NORTH STAR FORD SALES-CALGARY (I)  
09/26/2023 05:56 PM : VEH CAME IN TODAY FOR OVERHEATING. 156230 100 VERIFIED CONCERN. CHECK FLUID LEVEL AND RAN HOTAND PERFORM PRESSURE TST  
09/26/2023 05:59 PM : VEH IS ALSO HERE FOR OIL AND FILTER CHANGE  
09/26/2023 06:00 PM : AUTO\_RESPONSE: CLIENT AUTHORIZATION PROCESS HAS BEEN STARTED, REQUESTED AMOUNT \$1,756.35 INCLUDING PO (101949221)  
09/27/2023 12:55 PM : AUTO\_RESPONSE: AUTHORIZED BY CLIENT - \$1,756.35,  
09/27/2023 12:55 PM : AUTO\_RESPONSE: VENDOR EMAILED  
09/28/2023 01:43 PM : TaxExempt

06/05/2023 01:43 PM : TaxExempt	100040095	05/17/2023 4:15 PM	05/17/2023	143648	0	\$154.95	VOID	NORTH STAR FORD SALES-CALGARY (I)
05/17/2023 04:15 PM : CLIENT HAS BROUGHT VEH IN FOR A DETAIL								
05/17/2023 04:16 PM : PO APPROVED FOR \$154.95 BY HOLMAN ON 05/17/2023								
06/12/2023 08:28 AM : PO VOIDED AFTER 120 DAYS DUE TO INACTIVITY								

09/16/2023 02:30 PM : PO VOIDED AFTER 120 DAYS DUE TO INACTIVITY

05/16/2023 03:10 PM : oil change, tire swap, air filter

05/16/2023 03:10 PM : On change, the swap, all filter  
05/16/2023 03:21 PM : VENDOR CALLED TO CHECK STATUS OF PC EVENT      REVIEWED AND APPROVED FOR \$170.16

05/16/2023 03:21 PM : VENDOR CALLED TO CHECK STATUS OF TO EVENT.....  
05/16/2023 03:21 PM : PO APPROVED FOR \$170.16 BY HOLMAN,ON 05/16/2023

05/16/2023 03:21 PM : AIR FILTER DIRTY

05/16/2023 03:21 PM : AIR FILTER

03/18/2023 03:25 PM : TaxExempt  
 99165267 02/28/2023 2:00 PM 02/28/2023 0 \$3.00 PAID 03/29/2023 0028 ROYAL OAK WASH (I)  
 98131873 01/19/2023 4:23 PM 01/19/2023 130000 0 \$702.67 PAID 01/23/2023 445353 NORTH STAR FORD SALES-CALGARY (I)

01/19/2023 04:23 PM : VEHICLE COMING IN FOR REGULAR MAINTENANCE DUE

01/19/2023 04:29 PM : 02011048 - CABIN FILTER - PREVENTIVE MAINT. - THE ABOVE ADJUSTMENT(S) HAVE BEEN MADE TO THIS PO.

01/19/2023 04:29 PM : PO pending acceptance from vendor for \$570.40  
 01/19/2023 04:29 PM : VENDOR EMAIL SENT SUBJECT: REPAIR AUTHORIZATION  
 01/23/2023 12:16 PM : 27036010 - TRANSMISSION SERVICE (DROP PAN / CHANGE FILTER) - AUTO TRANS - PREVENTIVE MAINT. - THIS ITEM IS NOT DUE FOR SERVICE  
 01/23/2023 12:25 PM : REVIEWED ON HPC .... ISSUED PO # 386.56 BT  
 01/23/2023 01:51 PM : VDR CALLED . STATED THAT ALL REPAIRS ARE NOW COMPLETED INCLUDING THE TRANS SERVICE . VDRF SAID THAT ALL REPAIRS  
 01/23/2023 01:52 PM : PO APPROVED FOR \$702.67 BY HOLMAN ON 01/23/2023  
 01/23/2023 01:53 PM : TaxExempt

97333745 11/21/2022 11:00 AM 11/21/2022 104477 \$36.00 PAID 11/21/2022 DA0009000064 MICHELIN NORTH AMERICA CANADA (N)  
 11/21/2022 11:45 AM : PROCESSED MANUALLY APPROVED BY SBUDHU. PLEASE REFER TO PO#94805276  
 11/21/2022 11:46 AM : PO APPROVED FOR \$36.00 BY HOLMAN ON 11/21/2022

97072184 11/02/2022 3:56 PM 11/02/2022 120343 0 \$1,165.40 PAID 11/02/2022 620388820 KAL TIRE - NORTH HILL (N)  
 11/02/2022 03:56 PM : new winter tires - tires below 3/32  
 11/02/2022 03:58 PM : TIRE SIZE:225/65 R17, MANUFACTURER:NOKIAN, MODEL:HAKKAPELLITTA R5, REASON:WORN AXLE: 1 LF: 3/32 RF: 3/32 TIRE SIZE:225/65  
 11/02/2022 04:09 PM : 17001001 - TIRE, RADIAL LUG TREAD - PARTS - WHAT ARE THE TREAD DEPTHS OF THE TAKE OFF TIRES AND IS THE DRIVER RESPONSIBLE  
 11/02/2022 04:10 PM : 15999A01 - FRONT END ALIGNMENT - PREVENTIVE MAINT. - DID THE DRIVER HAVE A COMPLAINT WITH THE ALIGNMENT?  
 11/02/2022 04:10 PM : PC REVIEW: RETURNED TO VENDOR FOR MORE NOTES  
 11/02/2022 04:10 PM : VENDOR EMAIL SENT. SUBJECT: REPAIR AUTHORIZATION  
 11/02/2022 04:10 PM : WAITING FOR VENDOR NOTES  
 11/02/2022 04:32 PM : 15999A01 - FRONT END ALIGNMENT - PREVENTIVE MAINT. - NO COMPLAINTS REGARDING DRIVABILITY OF THE VEHICLE HOWEVER WE NOT  
 11/02/2022 04:32 PM : 17001001 - TIRE, RADIAL LUG TREAD - PARTS - TAKE OFF TIRES HAVE 3/32nds AS PER THE FIRST NOTE. INNER EDGES ESPECIALLY FRONT  
 11/02/2022 04:47 PM : PO APPROVED FOR \$1,165.40 BY HOLMAN ON 11/02/2022  
 11/02/2022 04:47 PM : VENDOR EMAIL SENT. SUBJECT: REPAIR AUTHORIZATION  
 11/02/2022 08:55 PM : TaxExempt

94805276 06/02/2022 3:33 PM 06/02/2022 104477 0 \$40.00 PAID 06/02/2022 635040699A KAL TIRE (N)  
 06/02/2022 03:33 PM : SEASONAL TIRE CHANGE OVER - SWAP  
 06/02/2022 03:35 PM : PO APPROVED FOR \$40.00 BY HOLMAN ON 06/02/2022  
 06/02/2022 03:37 PM : SEASONAL TIRE SWAP - WINTER TIRES ALREADY ON VEHICLE - PUTTING SUMMER TIRES ON  
 06/02/2022 03:38 PM : PO APPROVED FOR \$40.00 BY HOLMAN ON 06/02/2022  
 06/02/2022 03:40 PM : AXLE: 1 LF: 9 MM RF: 9 MM AXLE: 2 LI: 9 MM RI: 9 MM  
 06/02/2022 03:40 PM : PO APPROVED FOR \$40.00 BY HOLMAN ON 06/02/2022  
 06/02/2022 03:52 PM : TaxExempt

08/25/2022 05:22 PM : KAL TIRE C/M 635040699A (\$40.00) TO BE TAKEN PER LOUISE @ KAL TIRE..SHOULD BE BILLED TO NATIONAL ACCOUNT

94802105 06/02/2022 1:47 PM 06/02/2022 104421 0 \$75.18 PAID 06/13/2022 00004-52326 GREAT CANADIAN OIL CHANGE (N)  
 06/02/2022 01:48 PM : Oil change  
 06/02/2022 02:10 PM : PO APPROVED FOR \$75.18 BY HOLMAN ON 06/02/2022  
 06/13/2022 02:03 PM : TaxExempt

96107779 06/02/2022 12:00 AM 06/02/2022 104477 -\$40.00 DIRECT 06/02/2022 635040699A KAL TIRE (I)  
 Message 01/27/2022 4:28 PM

92964140 01/27/2022 12:28 PM 01/27/2022 91509 0 \$2,007.13 PAID 01/28/2022 429838 NORTH STAR FORD SALES-CALGARY (I)  
 01/27/2022 12:28 PM : VEHICLE IN FOR SEASONAL MAINTENANCE  
 01/27/2022 12:28 PM : VEHICLE DUE FOR ANNUAL INSPECTION  
 01/27/2022 12:34 PM : PO APPROVED FOR \$346.79 BY ARI ON 01/27/2022  
 01/27/2022 03:40 PM : FOUND REAR BRAKES AT 1MM, FRONT ROTORS VERY RUSTY AND WARPED, REAR WIPER ARM SEIZED ALL 20 WHEEL NUTS SWOLLEN(DIFF  
 01/27/2022 03:40 PM : FRONT TIRES HAVE UNEVEN WEAR.  
 01/27/2022 03:44 PM : BRAKE PAD MEASUREMENTS: AXLE: 2 LEFT: 1 MM RIGHT: 1 MM  
 01/27/2022 03:44 PM : BRAKE ROTOR MEASUREMENTS: AXLE: 1 LEFT: 27 MM RIGHT: 27 MM MIN. THK.: 26.5 MM AXLE: 2 LEFT: 11 MM RIGHT: 11 MM  
 01/27/2022 04:28 PM : AUTO\_RESPONSE: CLIENT AUTHORIZATION PROCESS HAS BEEN STARTED, REQUESTED AMOUNT \$2,007.13 INCLUDING PO (92964140)  
 01/27/2022 05:33 PM : AUTO\_RESPONSE: AUTHORIZED BY CLIENT - \$2,007.13,  
 01/27/2022 05:33 PM : AUTO\_RESPONSE: VENDOR EMAILED



07/04/2019 02:33 PM : APC REVIEW

10/07/2019 02:25 PM : PO has been voided by vendor (088496CC).

77364403 03/29/2019 12:28 PM 03/29/2019 34684 \$122.34 PAID 03/29/2019 182427 STONEY TRAIL MAZDA (I)

03/29/2019 12:29 PM : WIPER BLADES STREAKING

03/29/2019 12:34 PM : PO APPROVED FOR \$122.34 BY ARI ON 03/29/2019

03/29/2019 12:37 PM : TaxExempt

74625403 10/10/2018 3:40 PM 10/10/2018 23578 \$126.81 PAID 10/10/2018 177703 STONEY TRAIL MAZDA (I)

10/10/2018 03:40 PM : SERVICE DUE

10/10/2018 03:40 PM : PO APPROVED FOR \$126.81 BY ARI ON 10/10/2018

10/10/2018 03:40 PM : TaxExempt

71178449 03/05/2018 11:39 AM 03/05/2018 11437 \$97.85 PAID 03/05/2018 171993 STONEY TRAIL MAZDA (I)

03/05/2018 11:43 AM : P/C REVIEW -- APPROVED LOF

03/05/2018 11:44 AM : PO APPROVED FOR \$97.85 BY ARI ON 03/05/2018

03/05/2018 11:44 AM : VENDOR E

03/05/2018 12:00 PM : TaxExempt

12/13/2017 12:55 PM 12/13/2017 6205

12/13/2017 02:00 P.M. 12/13/2017 02:00 \$100.00 1 A.D.  
12/13/2017 01:06 PM : PC REVIEW--APPROVED

12/13/2017 01:06 PM · PO APPRC

12/13/2017 01:00 PM : PC APPROVED FOR \$100.00 BY APAR ON 12/13/2017  
12/13/2017 01:06 PM : VENDOR EMAIL SENT : SUBJECT : REPAIR AUTHORIZATION

12/13/2017 01:10 PM : TaxExempt

12/13/2017 01:10 PM TaxExempt